



REDCAR AND CLEVELAND BOROUGH COUNCIL

RISK ASSESSMENT

As required by the Health and Safety at Work Regulations 1999


Type of Work	Home to School Transport	Assessment carried out by	Paul Johnson
Service	Transport – Growth, Enterprise & Environment Directorate	Customer	Eligible Students for School Transport
Date	May 2020	Destination	School / College / Placement

Risk assessment amended for full September reopening of Overfields Primary Language Unit
 Reviewed 10.07.2020 Tracy Watson Charlie Johns
 Reviewed 10.09.2020 Tracy Watson Charlie Johns
 Reviewed 03.03.2021 Tracy Watson Charlie Johns

Covid: 19 Risk Assessment								
HAZARD		RISK					CONTROL MEASURES	Residual Risk L. M. H.
Identified Hazards	Hazard Effect	Probability L. M. H.	X	Severity L. M. H.	=	Risk Rating L. M. H.	Actions Taken to Reduce Risk	
Contracting Covid: 19 from passengers, Transmitting covid:19 to passengers	Hospitalisation that could lead to loss of life	M		H		H	Vehicles will not be filled to full occupancy to promote some social distancing. The extent of the occupancy will depend on factors such as the ability to distance, level of ventilation etc... but will never go above 50% passenger occupancy. As	L

						<p>per government guidance 'Working Safely During Coronavirus: Vehicles' Passengers showing symptoms or contracting Corona virus will need to self-isolate for 14 day for the safety of the driver, escort and other passengers and will not be allowed to travel</p> <p>Drivers and escorts have been issued with face masks gloves Hand Sanitiser antibacterial wipes or spray and blue roll for cleaning.</p> <p>Drivers/Escorts have been informed to clean the interior of the bus prior to and after passengers have travelled this also includes the drivers work area and any hard surfaces that are used by staff and passengers including handles and grab rails.</p> <p>Vehicle interiors will be sprayed with disinfectant solution at the end of each working day.</p> <p>Avoid contact with parents at the hand over and drop off point for the child when they are presented for transport. Ensure social distancing where practical</p>	<p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p>
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						<p>Avoid contact with school staff at the drop off and collection point for the child. Ensure social distancing where practical</p> <p>If a child can secure their own safety belt without assistance allow them to do so. If the child requires assistance ensure PPE is worn gloves face mask/visor,</p> <p>When picking up passenger ensure they are seated from the rear first to avoid anyone passing in the bus aisle and on the drop off disembark passengers from the front.</p> <p>If passenger require transporting in their wheelchair, ensure the wheelchair handles are wiped with antibacterial wipes prior to loading on the tail lift. When clamping the chair into the bus and fitting the seat belt ensure correct PPE is worn gloves face mask/visor.</p> <p>Passengers boarding the bus to keep personal belongings i.e. coat back pack with them do not store all bags together to try and avoid cross contamination.</p>	<p>L</p> <p>L</p> <p>L</p> <p>L</p>
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Children getting on and off coach	Falling, grazes. Other traffic	M	X	L	=	M	Children to be supervised on/off bus by escort. Handed over to Language unit staff on pavement for supervision. Language Unit staff will dispense hand sanitiser as children disembark. All pupils escorted into school building. Wash hands before entering classroom and on leaving building prior to home journey,	L	
<p><u>Probability Key:</u></p> <p>L = No Chance</p> <p>M = Medium Chance</p> <p>H = High Chance, Very High Chance</p>		<p><u>Severity Key</u></p> <p>L = No injury/Minor first aid</p> <p>M = First aid treatment, Doctor or Hospital</p> <p>H = Major injury/Reportable Accident</p>				<p><u>Key:</u></p> <p>L X L = L</p> <p>L X M = M</p> <p>L X H = M</p> <p>M X M = M</p> <p>M X H = H</p> <p>H X H = H</p>		<p><u>Residual Risk</u></p> <p>Low = Acceptable</p> <p>Medium & High Requires additional Action to reduce risk</p>	
<p>At the time of producing this assessment, as far as I can reasonably foresee, the risks involved with this activity have been reduced as far as reasonably practicable.</p> <p>Signature:  Position: Senior Team Leader – Transport Date: 01/06/20</p>							<p><u>Review date:</u></p> <p>Sept 2020</p>		

Amendments specific to expansion to full reopening of school including Language Unit

At the time of producing this assessment, as far as I can reasonably foresee, the risks involved with this activity have been reduced as far as reasonably practicable.

Signature: *T Watson*

Position: Head Teacher

Date: 10th July 2020

Signature: *C Johns*

Position: Deputy Head Teacher

Date: 10th July 2020

Reviewed 18-09-20
No changes made
TW/CJ
Reviewed 10-12-2020
TW/CJ
No Changes made.
Reviewed 03.03.2021
TW/CJ
No changes made.

TEMPORARY MEASURES FOR UNESCORTED JOURNEYS – January 2022

Due to staffing issues at both Middlesbrough and Redcar & Cleveland Local Authorities, it is not possible to provide escorts on journeys to and from Overfields Primary School’s Language Unit. This is a temporary measure that will last only as long as necessary.

Control Measures

- Parent’s of children using the transport service are now responsible to their child’s boarding of the vehicle, ensuring that the safety belt is fitted properly before departure.
- On arrival at school, school staff are responsible for the children’s safe alighting, including removing safety belts where necessary and assisting children from the vehicle.
- On the return journey, school staff will ensure that children board the vehicle safely and safety belts are secure.
- On arrival at home, the child’s parents are meeting the vehicle at the roadside to ensure safe alighting.

Drivers have been briefed on each Local Authority’s procedure for any instance where an adult is not present to meet the child on their arrival at home.

Signature: *T Watson*
Head Teacher

Signature: *C Johns*
Deputy Head Teacher

Date: 18th January 2022